## ROLE OF THE PRINCIPAL

¾ Show an appreciation of the mentoring relationship
¾ Recognize that mentoring is not an evaluation tool
¾ Become familiar with Ministry NTIP documents (NTIP Manual, TPA Manual)
¾ Provide school orientation, support, encouragement and guidance for new teachers
¾ Be involved in the selection of mentors
¾ Facilitate opportunities for partners to collaborate
¾ Ensure consistency of the program
¾ Promote collaboration within the whole school
¾ Consider new teacher assignments carefully
¾ Collaborate with new teachers on the Indivlsd] Collaborls onStrT  gyol
¾ Conduct TPAs with all new permanent teachers and LTO Evaluations with those LTOs who require one


## ROLE OF HUMAN RESOURCES

## ROLE OF THE NTIP BOARD LEAD

- Promote, facilitate and sustain the program within schools and throughout the Board
- Collaborate with the Board NTIP Steering Committee to develop yearly criteria/goals/expectations for the program
- Assist with scheduling mentors and new teachers
- Organize workshops, training and other activities for the year
- Conduct surveys to identify positives, negatives and next steps for the program
- Participate in Ministry communications and directives
- Develop communication resources
- Research and purchase appropriate resources for the program
- Deal with situations that surface